

**MINUTES  
FEBRUARY 19, 2015 – REGULAR MEETING  
CHARTER TOWNSHIP OF NORTHVILLE  
BOARD OF TRUSTEES**

**DATE:** Thursday, February 19, 2015  
**TIME:** 7:30 p.m.  
**PLACE:** 44405 Six Mile Road

**CALL TO ORDER:** Supervisor Nix called the meeting to order at 7:30 p.m.

**PRESENT:** Robert R. Nix II, Supervisor Marv Gans, Trustee  
Sue A. Hillebrand, Clerk Symantha Heath, Trustee  
Marjorie F. Banner, Treasurer Mindy Herrmann, Trustee  
Fred Shadko, Trustee

**PLEDGE OF ALLEGIANCE:**

**1. Agendas:**

**A. Approve the Regular Agenda and the Consent Agenda items:**

1. Minutes – Board of Trustees, January 15, 2015
2. Minutes – Board of Trustees – Special Meeting, January 15, 2015
3. Minutes – Historic District Commission, December 4, 2014
4. Audit Report – Western Township Utilities Authority (WTUA)
5. Northville Youth Assistance Program Report

Motion by Clerk Hillebrand to approve the regular agenda and the items listed under the consent agenda and add item 5.E. Ward Church’s temporary sign request, second by Trustee Gans.

**VOTE:**       **AYES:**       Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko  
                  **NAYS:**       None

**Motion Approved**

**2. Appointments, Presentations, Resolutions & Announcements:**

**A. Re-appoint George McCarthy to the Planning Commission**

Motion by Clerk Hillebrand to reappoint George McCarthy to the Planning Commission with a new term to February 28, 2018, second by Trustee Herrmann.

**VOTE:**       **AYES:**       Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko  
                  **NAYS:**       None

**Motion Approved**

**B. Appoint Paul Smith to the Zoning Board of Appeals**

Motion by Clerk Hillebrand to appoint Paul Smith to the Zoning Board of Appeals with a term to February 28, 2018, second by Trustee Heath.

**VOTE:**       **AYES:**       Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko

**NAYS:** None

**Motion Approved**

3. **Public Hearing:** None

4. **Brief Public Comments:** None

5. **New Business:**

**A. Certified Local Government Certification - HDC**

Motion by Treasurer Banner to approve the Certified Local Government Certification Agreement and authorize the Clerk to prepare the appropriate Resolution and sign the agreement on behalf of the Township, second by Trustee Shadko.

**VOTE:** **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko  
**NAYS:** None

**Motion Approved**

**B. Township Buildings HVAC Controls Contract – Payment 5 (Final)**

Motion by Treasurer Banner to approve payment No. 5 for an amount of \$2,200.00 to Fontanesi and Kann Company, second by Trustee Herrmann.

**VOTE:** **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko  
**NAYS:** None

**Motion Approved**

**C. Public Safety – Server for In-car Video Storage**

Motion by Clerk Hillebrand to purchase the server from L-3 Mobile-Vision Inc. in an amount not to exceed \$16,085.00, second by Trustee Heath.

**VOTE:** **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko  
**NAYS:** None

**Motion Approved**

**D. Public Safety – Vehicle Lease – Detective Bureau**

Motion by Treasurer Banner to lease one (1) Chevrolet Equinox from Lou LaRiche Chevrolet Plymouth, Michigan in an amount not to exceed \$10,131.44, second by Trustee Gans.

**VOTE:** **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko  
**NAYS:** None

**Motion Approved**

**E. Temporary Sign Request – Ward Church**

Motion by Trustee Herrmann to authorize a temporary banner sign for approximately two weeks beginning March 18, 2015, as permitted under Section 145-5(B) of the Sign Ordinance, for the purpose of advertising the preschool, second by Treasurer Banner.

**VOTE:**       **AYES:**       Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko  
                  **NAYS:**       None

**Motion Approved**

**6. Unfinished Business:** None

**7. Ordinances:** None

**8. Check Registry:**

**A. In the amount of \$2,633,142.14 for the period of 01/03/15 to 02/06/15.**

Motion by Treasurer Banner to approve the Check Registry in the amount of \$2,633,142.14 for the period of January 3, 2015 to February 6, 2015, second by Clerk Hillebrand.

**VOTE:**       **AYES:**       Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko  
                  **NAYS:**       None

**Motion Approved**

**9. Board Communication & Reports:**

**A.** Robert R. Nix, II – No Report

**B.** Sue Hillebrand – Reported that the Beautification Commission will start their 2015 meetings in March and that they will hold their bi-annual Shred-It day on May 16<sup>th</sup>. She also reported that the Voter Registration Clerk has completed the QVF-Master Card Audit with only four irreconcilable files. Along with the audit, the Clerk's Department has completed a mass mailing to push the Permanent Absentee List; it has had an overwhelmingly positive result. Finally, the Presidential Primary looks like it will be held on March 8, 2016.

**C.** Marjorie Banner – Reported that the HDC will meet next week. She also reported that the Friends of HDC will meet soon to start looking at funds to fix the school house.

**D.** Marv Gans – No Report

**E.** Symantha Heath – Reported that the NYA is still trying to narrow the parameters for the rest of their funds before making a final decision. She also reported that the ZBA had 24 requests come before them in 2014, twenty of them were approved and four were denied; seven additional requests were either tabled or withdrawn. Finally, the Outreach Committee has decided to start listing all upcoming events on the agenda for future planning. They have also discussed a Quarterly Newsletter to be started around April 15<sup>th</sup>; the department heads would be responsible for providing the necessary information for this project.

**F.** Mindy Herrmann – Reported that the Parks and Recreation's online brochure will be up shortly and that residents may start registering online on March 17<sup>th</sup>. She also reported that Senior Services is up in participation and transportation.

**G.** Fred Shadko - Reported that the Planning Commission met to discuss two projects: the detail work on the Six Mile Condos and Ward Church's front entrance. He also reported that the Firefighter's Ball was a huge success with 550 people turning out for the event.

**H.** Chip Snider – No Report

**10. Any other business for the Board of Trustees:** None

11. **ADJOURN:** There being no further business, the meeting adjourned at 7:53 p.m.

**Respectfully submitted:**



**Sue A. Hillebrand, M.M.C.**

**Minutes Approved: March 19, 2015**