

**MINUTES
JANUARY 15, 2015 – REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

DATE: Thursday, January 15, 2015
TIME: 7:30 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Nix called the meeting to order at 7:38 p.m.

PRESENT: Robert R. Nix II, Supervisor Marv Gans, Trustee
Sue A. Hillebrand, Clerk Symantha Heath, Trustee
Marjorie F. Banner, Treasurer Mindy Herrmann, Trustee
Fred Shadko, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

- A.** Approve the Regular Agenda and the Consent Agenda items:
 - 1. Minutes – Board of Trustees – December 18, 2014 meeting
 - 2. Minutes – Planning Commission – October 28, 2014
 - 3. Minutes – Zoning Board of Appeals – November 19, 2014
 - 4. Minutes – Historic District Commission – December 4, 2014
 - 5. NYA Program Report
 - 6. School Tax Collection for Northville Public, Plymouth/Canton, RESA (Wayne County) and Schoolcraft College

Motion by Trustee Herrmann to approve the regular agenda and the items listed under the consent agenda, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

2. Appointments, Presentations, Resolutions & Announcements:

- A.** Re-appoint Timothy Zawodny to Planning Commission

Motion by Clerk Hillebrand to reappoint Timothy Zawodny to the Planning Commission with a new term to January 31, 2018, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

- B.** Re-appoint Robin Schleh to Historic District Commission

Motion by Clerk Hillebrand to reappoint Robin Schleh to the Historic District Commission with a new term to January 31, 2018, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

3. Public Hearing: None

4. Brief Public Comments:

- Mike Hilfinger, from Strategic Communication Solutions, presented his fourth quarter report to the Board of Trustees.

5. New Business:

A. Township Hall HVAC Controls Contract – Payment No. 4

Motion by Clerk Hillebrand to approve Payment Number Four for an amount of \$28,875.00 to Fontanesi and Kann Company, second by Trustee Gans.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

B. Building Department – Vehicle purchase

Motion by Trustee Herrmann to approve the purchase of the 2015 Ford Explorer from Signature Ford of Owosso, Michigan for an amount of \$26,939.00, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

C. Water & Sewer Department – Vehicle purchase

Motion by Clerk Hillebrand to approve the purchase of a 2015 Ford Transit 150 from Signature Ford of Owosso, Michigan for an amount of \$25,003.00, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

D. S.E.M.C.O.G. Annual Dues

Motion by Trustee Shadko to approve the S.E.M.C.O.G. dues for 2015 in the amount of \$3,905.00, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

E. Standardized Development Agreements

Motion by Clerk Hillebrand to authorize the Township Supervisor and Township Clerk to execute the standard development agreements for non-motorized pathways, storm-water detention ponds and systems, water and sewer easements and water and sewer bills of sale for the calendar year 2015, second by Trustee Gans.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

F. Public Safety – Vehicle purchases

Motion by Trustee Herrmann to approve the purchase of (1) one 2015 Ford Police Interceptor Utility, (2) two 2015 Ford Police Interceptor Sedans, (1) one 2015 Ford F150 Super Crew and (2) two Ford Expedition SSVs from Signature Ford of Perry, Michigan in an amount not to exceed \$174,909.00, second by Trustee Gans.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

6. Unfinished Business: None

7. Ordinances: None

8. Check Registry:

- A.** In the amount of \$1,236,543.13 for the period of December 6, 2014 to January 2, 2015.

Motion by Treasurer Banner to approve the Check Registry in the amount of \$1,236,543.13 for the period of December 6, 2014 to January 2, 2015, second by Clerk Hillebrand.

VOTE: **AYES:** Nix, Hillebrand, Banner, Gans, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

9. Board Communication & Reports:

A. Robert R. Nix, II – Reported that the Special Meeting held prior to the Board Meeting was a culmination of meetings and discussions with multiple groups brought together to inform the public of this project as it moves forward. He also reported that in an effort to

enhance the communication with the public he would like to appoint a sub-committee of Clerk Hillebrand, Treasurer Banner and Trustee Heath; they will look at a variety of items to help effectively communicate with our residents.

B. Sue Hillebrand – Reported that the Clerk’s Office has finished its yearly audit for 2014 and are now working on a new business registration system. She also reported that the State of Michigan has scheduled a Special Election for May 5, 2015. The cost of this election should be reimbursed to us by the State of Michigan because they selected to have the election.

C. Marjorie Banner – Reported that HDC did not meet last month. She also reported that she and Director Neumaier have been looking into some new investment opportunities for the Township; a more detailed report will follow when the information becomes available.

D. Marv Gans – No Report

E. Symantha Heath – Reported that ZBA has not met this month; their meeting is scheduled for next week. She also reported that the NYA’s volunteer appreciation dinner was tonight and that the NYA has finalized the goals for 2015. Their main goal is to strengthen the organization by creating more outreach and by looking for additional sources of revenue outside the township and city to maintain the program.

F. Mindy Herrmann – No Report

G. Fred Shadko – No Report

H. Chip Snider – Reported that the 10:00 a.m. meeting was a first for the township because it was an innovative way to bring many developers together in one room. He thanked Supervisor Nix for the well thought out, and executed, plan.

10. Any other business for the Board of Trustees: None

11. ADJOURN: There being no further business, the meeting adjourned at 8:10 p.m.

Respectfully submitted:



Sue A. Hillebrand, M.M.C.

Minutes Approved: February 19, 2015