



Northville Township Fire Department

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June 6, 2018

Dear Service Provider,

In an effort to streamline the inspection process and to improve our community's risk reduction, the Northville Township Fire Department (NTFD) has implemented **InspectionReportsOnline.net (IROL)**. IROL is a web-based, electronic inspection report management system that connects Authorities Having Jurisdiction (AHJs), Service Providers (SP) and Commercial Property Owners. This system will be used to manage the **REQUIRED** Inspection, Testing, and Maintenance (ITM) records of fire and life safety systems. This system allows us to more efficiently manage ITM by being able to quickly identify deficiencies and the required follow-up and enforcement. This reporting complies with the 2015 International Fire Code (IFC), Section 107.3: Recordkeeping as adopted by Charter Township of Northville Ordinance, Chapter 79: Fire Prevention.

If your company provides any of the following inspections, you are required to register as a **Service Provider**:

Fire sprinkler systems (wet/dry/pre-action/etc.)	Fire alarm systems
Fire pumps	Kitchen hood suppression systems (UL 300, etc.)
Special fire protection systems (FM 200, etc.)	Any other fire protection system
Additional required inspection reports may be submitted via IROL, but their submission via IROL is not REQUIRED by the NTFD at this time (fire doors, emergency lights, fire extinguishers, backflow tests, AEDs).	

In order to register and learn more about the benefits for Service Providers, please follow the steps below:

1. Visit www.InspectionReportsOnline.net and click on the blue "Service Provider" link
2. Complete the Service Provider registration

Once registered and activated you will need our AHJ Identification Number in order to link your report to our jurisdiction. Our AHJ Identification Number is **MIA11370**.

We can begin receiving your completed reports via IROL immediately. Beginning **Monday, July 9, 2018**, IROL is the only reporting method that will be accepted. Reports submitted outside the system will not be reviewed and will be deemed as not completed. Reports must be submitted within 10 days of the completed ITM. Noncompliance will be viewed as a violation of the Fire Code and penalties will be enforced per the ordinance.

If you have any questions regarding this process, please contact me directly at (248) 348-5807 or via email at thughes@twp.northville.mi.us. If your questions are directed towards IROL, please call (877) 514-IROL (4765) Monday-Friday from 8:00 am until 4:00 pm CT, or click on the "Contact Us" box on the InspectionReportsOnline.net homepage. If you are new to the IROL system, IROL offers training, presentations and webinars to assist you.

Thank you for your cooperation,

Thomas M. Hughes, Jr.
Fire Marshal