

MINUTES
December 14, 2017 – REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES

DATE: Thursday, December 14, 2017
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Nix called the meeting to order at 7:00 p.m.

PRESENT: Robert R. Nix II, Supervisor Richard Allen, Trustee
Sue A. Hillebrand, Clerk Symantha Heath, Trustee
Marjorie F. Banner, Treasurer Mindy Herrmann, Trustee
Fred Shadko, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

A. Regular Agenda and the Consent Agenda items

Motion by Clerk Hillebrand to approve the regular agenda and the items listed under the consent agenda, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

2. Appointments, Presentations, Resolutions & Announcements:

A. Public Safety Presentation

Presentation by Director Mutchler honoring Sgt. Matt MacKenzie & Sgt. Christopher Cox on their graduation from Police Staff and Command and honoring Captain Dan Dipple on his graduation from Fire Staff and Command.

B. Employee Recognition for Years of Service

Presentation by Debra Wilhelm, Assistant Manager/ Human Resource Director, of the years of service anniversaries of Township employees.

C. Re-appointment of Libby Smith to NYA

Motion by Trustee Heath to reappoint Libby Smith to the Northville Youth Assistance with a new term to December 31, 2020, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

D. Re-appointment of Donald DiComo to Bldg. Dept. Board of Appeals
Motion by Trustee Heath to reappoint Donald DiComo to the Building Department Board of Appeals with a new term to December 31, 2022, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

E. Re-appointment of Joyce Whelan to the Board of Review
Motion by Clerk Hillebrand to reappoint Joyce Whelan to the Board of Review with a new term to December 31, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

F. Re-appointment of Douglas Wesley to the Board of Review
Motion by Clerk Hillebrand to reappoint Douglas Wesley to the Board of Review with a new term to December 31, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

G. Re-appointment of Michael Williamson to the Board of Review
Motion by Clerk Hillebrand to reappoint Michael Williamson to the Board of Review with a new term to December 31, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

H. Re-appointment of Walter Pytlak to the Board of Review
Motion by Clerk Hillebrand to reappoint Walter Pytlak to the Board of Review with a new term to December 31, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

I. Re-appointment of Buolus Ghraib to the Board of Review

Motion by Clerk Hillebrand to reappoint Buolus Ghraib to the Board of Review with a new term to December 31, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

J. Re-appointment of Bradley Barton to the Board of Review

Motion by Clerk Hillebrand to reappoint Bradley Barton to the Board of Review with a new term to December 31, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

K. Re-appointment of William Sivy to the Historic District Commission

Motion by Clerk Hillebrand to reappoint William Sivy to the Historic District Commission with a new term to December 31, 2020, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

L. Re-appointment of Joseph LoPiccolo to the Board of Review

Motion by Clerk Hillebrand to reappoint Joseph LoPiccolo to the Board of Review with a new term to December 31, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

3. Public Hearing:

A. Open Public Hearing for Industrial Development District

Motion by Trustee Heath to open and conduct the public hearing for the establishment of an Industrial Development District for 15701 Technology Drive pursuant to public act 198 of 1974 at 7:32 p.m., second by Clerk Hillebrand.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

There being no further comments or questions from the audience, a motion by Trustee Heath to close the Public Hearing at 7:33 p.m., second by Clerk Hillebrand.

B. Open Public Hearing for IFT Application from Tenneco

Motion by Trustee Shadko to open and conduct the public hearing for the Industrial Facility Tax Exemption for Tenneco Automotive Operating Company, Inc. at 7:34 p.m., second by Clerk Hillebrand.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

There being no further comments or questions from the audience, a motion by Trustee Shadko to close the Public Hearing at 7:35 p.m., second by Clerk Hillebrand.

4. Brief Public Comments:

- Michele Cadaret questioned the Board regarding why the Northville Township Resource Officer was revoked from the High School in March of 2017. She also urged the Board to bring an Officer back in January of 2018.
- Cindy Jankowski informed the Board that the School Board voted in favor of moving forward with helping to bring a Resource Officer back into the High School.

5. New Business:

A. Industrial Development District

Motion by Clerk Hillebrand to approve the Industrial Development District for 15701 Technology Drive pursuant to public act 198 of 1974, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

B. IFT Application from Tenneco

Motion by Clerk Hillebrand to approve the Industrial Facility Tax Exemption for Tenneco Automotive Operating Company Inc. based upon the cumulative rankings, the number of years abatement would support the MEDC recommendation of six (6) years, and if approved to execute a tax abatement agreement specific to the project, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

C. Budget Amendment #2017-9

Motion by Clerk Hillebrand to approve Resolution 2017-183 to authorize Budget Amendment #2017-9, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

D. Promissory Note – Northville Brownfield Redevelopment Authority

Motion by Clerk Hillebrand to approve the promissory note between the Charter Township of Northville and the Northville Brownfield Redevelopment Authority to repay five million dollars of proceeds from the sale of the Five Mile property to the General Fund for costs incurred with the Seven Mile property, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

E. Intergovernmental Agreement – Fire Apparatus

Motion by Clerk Hillebrand to approve the Interlocal Contract for cooperative purchasing with the Houston-Galveston Area Council (H-GAC), the purchase of (2) two fire engines and (2) two ambulances in the amount of @1,506,760.00, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

F. Wayne County Annual Permits

Motion by Clerk Hillebrand to approve the model resolutions authorizing execution of the annual special events, maintenance and pavement restoration permits and to authorize the Township Clerk to sign Permit Nos. A-18084, A-18041 and A-18096, second by Trustee Allen.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

G. GLWA – Water Service Contract Amendment

Motion by Clerk Hillebrand to approve Amendment No. 4 to our Water Service Contract with the Great Lakes Water Authority and authorize the Supervisor and Clerk to sign on behalf of the Township, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko

NAYS: None

Motion Approved

H. SAW Grant Final Report

Motion by Clerk Hillebrand to award the Pump Station Condition Assessment, the Life Cycle Analysis, the Capital Improvement Plan and the Final Report to OHM Advisors for an amount of \$38,200.00 plus a 10% contingency for a total not to exceed \$42,020.00, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

6. Unfinished Business: None

7. Ordinances: None

8. Check Registry:

A. In the amount of \$ 4,831,167.22 for the period of 11/4/17 to 12/1/17

Motion by Treasurer Banner to approve the check registry in the amount of \$4,831,167.22 for the period of November 4, 2017 to December 1, 2017, second by Clerk Hillebrand.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

9. Board Communication & Reports:

A. Robert R. Nix, II – reported that he is currently working on many projects and goals related to the Township. He tried to get two and a half acres of the Hawthorne property for a substation, but that was unsuccessful.

B. Sue Hillebrand – reported that the Clerk’s Office has received their Election Certification. She also reported that the township has received 100% of the permissible reimbursements from the Northville Public Schools for the November election.

C. Marjorie Banner – reported that the Historic District Commission is making progress on the Thayer’s School House. She also reported that the Friends of Thayer’s Corner will be holding their Annual Meeting this Saturday at 10 a.m.

D. Richard Allen – reported that the Planning Commission reviewed two PUD amendments; they were able to approve the mill Ridge amendment but have tabled the Village of Northville amendment.

E. Symantha Heath – No Report

F. Mindy Herrmann – reported that Seniors did not meet this month, Northville Youth Assistance is doing great under the supervision of Amy Prevo and Parks & Recreation met this morning regarding the budget for 2018.

G. Fred Shadko – reported that he attended the D.A.R.E graduation at the high school along with Treasurer Banner; it was a great success.

H. Chip Snider – reported that the D.A.R.E. program is a positive influence on young minds in regards to police presence. He also assured the Board that the Parks & Recreation transition set for January 2, 2018 will be smooth because of all the preparatory work completed by the Northville Township Staff thus far.

10. Any other business for the Board of Trustees: None

11. ADJOURN: There being no further business, the meeting adjourned at 8:29 p.m.

Respectfully submitted:



Sue A. Hillebrand, M.M.C.

Approved: 1/18/18