

MINUTES
November 16, 2017 – REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES

DATE: Thursday, November 16, 2017
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Nix called the meeting to order at 7:00 p.m.

PRESENT: Robert R. Nix II, Supervisor Richard Allen, Trustee
Sue A. Hillebrand, Clerk Symantha Heath, Trustee
Marjorie F. Banner, Treasurer Mindy Herrmann, Trustee
Fred Shadko, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

A. Regular Agenda and the Consent Agenda items

Motion by Clerk Hillebrand to amend and remove item 2 A. from the Regular Agenda and approve the Consent Agenda, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

2. Appointments, Presentations, Resolutions & Announcements:

A. Public Safety Presentation

Director Mutchler requested that this presentation be postponed to December.

B. Reappoint Chip Snider to Building Authority

Motion by Clerk Hillebrand to reappoint Chip Snider to the Building Authority with a new term to November 30, 2020, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

C. Reappoint Tom Casari to Building Authority

Motion by Clerk Hillebrand to reappoint Tom Casari to the Building Authority with a new term to November 30, 2020, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

D. Appoint Jayne Watson to Planning Commission

Motion by Clerk Hillebrand to appoint Jayne Watson to the Planning Commission with a new term to December 31, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

E. Senior Living Northville Park Place Presentation

3. Public Hearing:

A. Brownfield Amendment (former Scott Prison Site)

Motion by Clerk Hillebrand to open and conduct the public hearing for the Brownfield Amendment (former Scott Prison Site) at 8:08 pm, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

There being no further comments or questions from the audience, a motion by Treasurer Banner to close the Public Hearing at 8:09 p.m., second by Trustee Shadko.

4. Brief Public Comments: None

5. New Business:

A. Brownfield Amendment (former Scott Prison Site)

Motion by Trustee Shadko to approve the amendment to the Brownfield Redevelopment Plan for the Former Scott Correctional Facility, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
 NAYS: None

Motion Approved

B. Finance – Highland Lakes Street Lighting Agreement Termination

Motion by Clerk Hillebrand to approve the termination of the Street Lighting Agreement by and between the Township of Northville and Highland Lakes Condominium Association and authorize both the Supervisor and Clerk to execute the agreement subject to any changes or revisions the Township Supervisor deems appropriate, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko

NAYS: None

Motion Approved

C. Finance – Budget Amendment #2017-8

Motion by Treasurer Banner to approve Resolution 2017-159 to authorize Budget Amendment #2017-8, second by Clerk Hillebrand.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

D. Public Services – Solid Waste/Recycling Roll-Out Carts

Motion by Clerk Hillebrand to approve the purchase of 120, 96-gallon roll-out carts from Toter, Inc. for an amount not to exceed \$7,680.00, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

E. Public Safety – Replacement of F.D. Thermal Imager Cameras

Motion by Clerk Hillebrand to approve the purchase of four (4) Thermal Imager Cameras from Douglass Safety Systems LLC in an amount not to exceed \$19,200.00, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

F. Northville Tech Park Unit 5 – Storm Water Maintenance Permit

Motion by Clerk Hillebrand to approve and execute the Storm Drainage Facilities Maintenance Agreement for Hella, (Unit 5 Northville Technology Park) and authorize the Township Clerk to sign the permit, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

G. Northville Tech Park Unit 6 – Storm Water Maintenance Permit

Motion by Clerk Hillebrand to approve and execute the Storm Drainage Maintenance Agreement for Tenneco, (Unit 6 Northville Technology Park) and authorize the Township Clerk to sign the permit, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

H. Village at Northville Phase I – Storm Water Maintenance Permit

Motion by Clerk Hillebrand to approve and execute the Storm Drainage Facilities Maintenance Agreement for Village at Northville Phase One and authorize the Township Clerk to sign the permit, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

I. Mill Ridge – Storm Water Maintenance Permit

Motion by Clerk Hillebrand to approve and execute the Storm Drainage Facilities Maintenance Agreement for Mill Ridge and authorize the Township Clerk to sign the permit, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

6. Unfinished Business: None

7. Ordinances: None

8. Check Registry:

A. In the amount of \$ 2,168,322.52 for the period of 10/7/17 to 11/3/17

Motion by Treasurer Banner to approve the check registry I the amount of \$2,168,322.52 for the period of October 7, 2017 to November 3, 2017, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

9. Board Communication & Reports:

A. Robert R. Nix, II – Congratulated Clerk Hillebrand for being the first jurisdiction in Wayne County to have all their results modemed to the County on election night. He also reported that a press release was prepared for the former Psychiatric Hospital's partial tear down. Finally, ITC has offered the Township a \$2,000 donation which will be sent to Civic Concern.

B. Sue Hillebrand – Reported that the November 7th election has a 27% turnout, which is 5% higher than the last school-only election. She also reminded the Board that April 22, 2018 will be the Beautification’s Seedling Giveaway. Finally, the Beautification Commission will be decorating a tree on November 27th for the Festival of Trees.

C. Marjorie Banner – Reported that the Historic District Commission held their first historic seminar, it had a small turnout; the next seminar will be held in conjunction with the library. Thayer’s School House should have its new roof installed shortly. There was an excellent turnout for Thayer’s Corner Annual Clean Up day. Treasurer Banner inquired into whether the Township has an ordinance against clear cutting lots for new construction. Finally, she thanked Manager Snider for attending the HOA meeting.

D. Richard Allen – No Report

E. Symantha Heath – No Report

F. Mindy Herrmann – Reported that Amy Prevo has met with each of the school’s principals to see what services they believe the Northville Youth Assistance need to provide. Parks and Recreation met to discuss alternative solutions to the Soccer Program, as it is in default for incomplete data and late payments; all other programs are running smoothly. Finally, the Seniors received two new Smart buses and the Holiday Luncheon is on December 13th at the Community Center.

G. Fred Shadko – Thanked Director Nicoloff and the Township for the excellent sounding upgraded Audio/Visual equipment.

H. Chip Snider – No Report

10. Any other business for the Board of Trustees: None

11. ADJOURN: There being no further business, the meeting adjourned at 8:45 p.m.

Respectfully submitted:



Sue A. Hillebrand, M.M.C.

Approved: 12-14-17