

**MINUTES**  
**October 19, 2017 – REGULAR MEETING**  
**CHARTER TOWNSHIP OF NORTHVILLE**  
**BOARD OF TRUSTEES**

**DATE:** Thursday, October 19, 2017  
**TIME:** 7:00 p.m.  
**PLACE:** 44405 Six Mile Road

**CALL TO ORDER:** Supervisor Nix called the meeting to order at 7:00 p.m.

**PRESENT:** Robert R. Nix II, Supervisor                      Richard Allen, Trustee  
Sue A. Hillebrand, Clerk                                      Symantha Heath, Trustee  
Marjorie F. Banner, Treasurer                              Mindy Herrmann, Trustee  
Fred Shadko, Trustee

**PLEDGE OF ALLEGIANCE:**

**1. Agendas:**

**A. Regular Agenda and the Consent Agenda items**

Motion by Trustee Heath to approve the regular amended agenda and the items listed under the consent agenda, second by Clerk Hillebrand.

**VOTE:**            **AYES:**            Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                         **NAYS:**            None

**Motion Approved**

**2. Appointments, Presentations, Resolutions & Announcements:**

**A. Lynne Mosteller – Appoint to Beautification Commission**

Motion by Trustee Herrmann to approve the appointment of Lynne Mosteller to the Beautification Commission with a term to October 31, 2020, second by Clerk Hillebrand.

**VOTE:**            **AYES:**            Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                         **NAYS:**            None

**Motion Approved**

**3. Public Hearing:**

**A. Open Public Hearing for Proposed 2018 Budget**

Motion by Clerk Hillebrand to open and conduct the public hearing at 7:05 p.m. for the proposed 2018 budget, second by Treasurer Banner.

**VOTE:**            **AYES:**            Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                         **NAYS:**            None

**Motion Approved**

There being no further comments or questions from the audience, a motion by Clerk Hillebrand to close the Public Hearing at 7:06 p.m., second by Treasurer Banner.

**4. Brief Public Comments:**

- Gary Kaufman, 26644 Summerdale, Southfield – Mr. Kaufman asked the Board of Trustees for an updated status regarding his public comment at the July meeting. He also stated that he was very pleased with how Manager Snider handled his complaint.

**5. New Business:**

**A. 2017 Millage Rates**

Motion by Treasurer Banner to approve Resolution 2017-143 to set the 2017 Millage Rates, second by Trustee Heath.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
**NAYS:**           None

**Motion Approved**

**B. 2018 Budget**

Motion by Treasurer Banner to approve Resolution 2017-144 to adopt the 2018 Budget, second by Clerk Hillebrand.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
**NAYS:**           None

**Motion Approved**

**C. Dues – Conference of Western Wayne**

Motion by Clerk Hillebrand to approve the annual dues for 2018 to the Conference of Western Wayne in the amount of \$5,736.00, second by Treasurer Banner.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
**NAYS:**           None

**Motion Approved**

**D. Public Safety – Bond Processing Fee**

Motion by Clerk Hillebrand to approve the Bond Processing fee as recommended by the Northville Township Police Department, second by Trustee Heath.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
**NAYS:**           None

**Motion Approved**

**E. Budget Amendment 2017-06**

Motion by Treasurer Banner to approve Resolution 2017-147 for Budget Amendment 2017-6, second by Trustee Shadko.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

**F.      Planning – Temporary Sign – Scouting for Food Drive**

Motion by Clerk Hillebrand to authorize temporary signs, as permitted under Section 145-5(B), for the purpose of advertising the Scouting for Food Drive November 8-12, with the condition that the signs not be placed within the public road Right-of-Way and the signs are removed three days after the event, second by Trustee Herrmann.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

**G.      Planning – Non-Motorized Path Maintenance Agreement – Stonecrest**

Motion by Trustee Herrmann to authorize the Charter Township of Northville to accept maintenance responsibilities for the Non-motorized path and indemnify Wayne County as described above and on the C-permit, execute the Non-Motorized Path Maintenance Agreement, and authorize the Clerk to sign the Agreement, second by Trustee Allen.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

**H.      Property Tax Administration Fee**

Motion by Treasurer Banner to approve Resolution 2017-150 allowing the Township Board to levy and collect the one percent administration fee as authorized under Michigan Compiled Law (MCL) 211.44, second by Trustee Shadko.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

**I.      Restore General Fund Balance Reserves**

Motion by Clerk Hillebrand to approve Resolution 2017-151 to restore the General Fund Balance reserves, second by Trustee Herrmann.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

6. **Unfinished Business:** None

7. **Ordinances:** None

8. **Check Registry:**

**A. In the amount of \$2,868,272.76 for the period of 9/9/17 to 10/6/17**

Motion by Treasurer Banner to approve the check registry in the amount of \$2,868,272.76 for the period of September 9, 2017 to October 6, 2017, second by Trustee Heath.

**VOTE:**       **AYES:**       Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko  
                  **NAYS:**       None

**Motion Approved**

9. **Board Communication & Reports:**

**A. Robert R. Nix, II** – Reported that there have been many meetings regarding the roads as of late, with some regarding the improvements that the County is requiring for Five Mile and Beck Road. Also, WTUA is now running all waste water through Ypsilanti but still hasn't been able to disengage fully from the Wayne County System; there is hope that this will be resolved at Monday morning's meeting.

**B. Sue Hillebrand** – Reported that the Clerk's Office is working diligently towards the November 7<sup>th</sup> Special Election; about 3,500 ballots have already been sent out and 51% have already been voted and returned. Also, a big thank you to Katie Anderson, the Deputy Clerk, for her work in registering all the businesses that had not yet registered with the Township.

**C. Marjorie Banner** – Reported that the Friends of Thayer's Corner were very appreciative for the 15,000 lbs. of electrical polls that were donated and delivered to the park. On October 26<sup>th</sup> the Historic District will be showcasing their Earth, Wind and Water (part one) seminar at Hillside. Thayer's Corner Annual Clean Up day will be held on October 28<sup>th</sup> from 9 am to 12:30. Finally, a big thank you to the water and sewer department for the quick service with a basement flood using the Township App.

**D. Richard Allen** – Reported that the Planning Commission had one item on their agenda regarding Heritage Park; they were granted a conditional final approval.

**E. Symantha Heath** – Reported that the Zoning Board of Appeals had two items on their agenda; one item was approved and one was denied. Also, thank you to our phenomenal ZBA Board for their hard work and dedication to every item that comes before them.

**F. Mindy Herrmann** – Reported that Seniors did not meet this month, but please remember the upcoming Thanksgiving Event. Also, Northville Youth Assistance met last week and had an excellent meeting with Director Amy Preevo. Finally, Parks & Recreation will be winterizing the soccer fields shortly and all other programs are going great.

**G. Fred Shadko** – Reported that several communities were discussing autonomous vehicle preparation at the last SEMCOG meeting. There seems to be

some confusion regarding the school millage proposal and the ballot language; your taxes shouldn't increase because of this millage. Finally, the newspaper reported that Laura Cox is going to run for the Senate.

**H. Chip Snider** – No Report

**10. Any other business for the Board of Trustees:** None

**11. ADJOURN:** There being no further business, the meeting adjourned at 7:39 p.m.

**Respectfully submitted:**



**Sue A. Hillebrand, M.M.C.**

**Approved: 11-16-17**