

MINUTES
October 18, 2018 – REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES

DATE: Thursday, October 18, 2018
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Nix called the meeting to order at 7:00 p.m.

PRESENT: Robert R. Nix II, Supervisor Richard Allen, Trustee
Sue A. Hillebrand, Clerk Symantha Heath, Trustee
Marjorie F. Banner, Treasurer Mindy Herrmann, Trustee
Fred Shadko, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

A. Regular Agenda and the Consent Agenda items

Motion by Trustee Heath to approve the regular agenda and the items listed under the consent agenda, second by Trustee Herrmann.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

2. Appointments, Presentations, Resolutions & Announcements: None

3. Public Hearing:

A. Public Hearing for Proposed 2019 Budget

Motion by Trustee Heath to open and conduct the Public Hearing for the proposed 2019 budget at 7:03 p.m., second by Clerk Hillebrand.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

There being no further comments or questions from the audience, a motion by Clerk Hillebrand to close the public hearing at 7:04 p.m., second by Trustee Shadko.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

4. **Brief Public Comments:** None

5. **New Business:**

A. 2018 Millage Rates

Motion by Trustee Heath to approve Resolution 2018-117 to set the 2018 Millage Rates, second by Treasurer Banner.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

B. 2019 Budget

Motion by Clerk Hillebrand to approve Resolution 2018-118 to adopt the 2019 Budget, second by Treasurer Banner.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

C. Budget Amendment 2018-5

Motion by Clerk Hillebrand to approve Resolution 2018-119 for Budget Amendment #2018-5, second by Treasurer Banner.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

D. Budget Amendment 2018-6

Motion by Trustee Shadko to approve Resolution 2018-120 for Budget Amendment #2018-6, second by Treasurer Banner.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

E. Heritage Park – Stormwater Maintenance Agreement

Motion by Clerk Hillebrand to authorize the Charter Township of Northville to accept maintenance responsibilities for the portion of the storm drainage system described on the Maintenance Permit, execute the Storm Drainage Facilities Maintenance Agreement, and authorize the Clerk to sign the permit, second by Treasurer Banner.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko

NAYS: None

Motion Approved

F. Heritage Park – Non-Motorized Path Maintenance Agreement

Motion by Clerk Hillebrand to authorize the Charter Township of Northville to accept maintenance responsibilities for the Non-motorized path and indemnify Wayne County as described above and on the C- permit, execute the Non-Motorized Path Maintenance Agreement, and authorize the Clerk to sign the agreement, second by Trustee Herrmann.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

G. Dues – Conference of Western Wayne

Motion by Treasurer Banner to approve the annual dues for 2019 to the Conference of Western Wayne in the amount of \$5,736.00, second by Trustee Heath.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

6. **Unfinished Business:** None

7. **Ordinances:** None

8. **Check Registry:**

A. In the amount of \$ 3,835,362.57 for the period of September 9, 2018 to October 5, 2018.

Motion by Treasurer Banner to approve the check registry in the amount of \$3,835,362.57 for the period of September 9, 2018 to October 5, 2018, second by Clerk Hillebrand.

VOTE: AYES: Nix, Hillebrand, Banner, Allen, Heath, Herrmann, Shadko
NAYS: None

Motion Approved

9. **Board Communication & Reports:**

A. Robert R. Nix, II – Thanked Sue for writing the Citizen of the Year Resolution and thanked Margie for coming to the Chamber Event. He also reported that WTUA is still finalizing the transfer from Wayne County with many components involved in the process, including some agreements with other communities to offset the transfer cost. Finally, he reported that the Parks & Recreation and Library Parking Agreement has been completed with improvements to the lot coming soon.

B. Sue Hillebrand – Reported that this will be her 50th Election with Northville Township and that the Clerk’s Office has already set a new absentee ballot record with numbers almost reaching the 2016 Presidential numbers. She stated that the State of Michigan does a lot to secure our elections including, but not limited to, encrypted hardware, private networks and tabulation software that is not connected to the internet. The Northville Township voters can now go to the Township app to find their precinct and look at a sample ballot before arriving at the precincts; there will also be QRs at the precincts to allow voters to download a sample ballot while waiting in line. Finally, she thanked the Board for giving their support to allow the Clerk’s Office to encourage absentee voting.

C. Marjorie Banner – Reported that the Third Quarter Financial and Investment reports are out for review, along with the 2019 budget with thanks to Marina, her staff and all the Directors for their assistance. She thanked Director Gasche for the old Parks & Recreation gator that is now being used at Thayer’s Corner. Finally, she reported that Thayer’s Corner is having a cleanup day on October 27th from 9-12; this event is open to the public.

D. Richard Allen – No Report

E. Symantha Heath – Reported that the ZBA met last night approving one submittal and denying the other.

F. Mindy Herrmann – Reported that the Seniors’ Thanksgiving luncheon will be held on November 14th and the Holiday luncheon will be held on December 12th for anyone who would like to come and participate. She also reported they are looking at different cost saving measures regarding their SMART bus activity.

G. Fred Shadko – Reported that he attended the Fire Department Open House which was both informational and entertaining.

H. Chip Snider – No Report

10. Any other business for the Board of Trustees: None

11. ADJOURN: There being no further business, the meeting adjourned at 7:23 p.m.

Respectfully submitted:



Sue A. Hillebrand, M.M.C.

Approved: 11/15/18