

**MINUTES  
JANUARY 19, 2017 – REGULAR MEETING  
CHARTER TOWNSHIP OF NORTHVILLE  
BOARD OF TRUSTEES**

**DATE:** Thursday, January 19, 2017  
**TIME:** 7:00 p.m.  
**PLACE:** 44405 Six Mile Road

**CALL TO ORDER:** Supervisor Nix called the meeting to order at 7:00 p.m.

**PRESENT:** Robert R. Nix II, Supervisor                      Richard Allen, Trustee  
Sue A. Hillebrand, Clerk                                      Symantha Heath, Trustee  
Marjorie F. Banner, Treasurer                              Fred Shadko, Trustee

**ABSENT:** Mindy Herrmann, Trustee

**PLEDGE OF ALLEGIANCE:**

**1. Agendas:**

**A. Approve the Regular Agenda and the Consent Agenda items:**

Motion by Clerk Hillebrand to approve the Regular Agenda and the items listed under the consent agenda, second by Treasurer Banner.

**VOTE:**        **AYES:**            Nix, Hillebrand, Banner, Allen, Heath, Shadko  
                 **NAYS:**            None  
                 **ABSENT:**        Herrmann

**Motion Approved**

**2. Appointments, Presentations, Resolutions & Announcements:** None

**3. Public Hearing:** None

**4. Brief Public Comments:**

- Carol Poenisch, 16463 Sutters Lane Court, addressed the Board regarding the Animal Ordinance and a misdemeanor she had been served following an incident with her dog.

**5. New Business:**

**A. Mill Ridge Planned Unit Development – AAC**

Motion by Clerk Hillebrand to approve the Mill Ridge Active Adult Community PUD rezoning request (PUD-ACC), including the PUD concept plan and the PUD agreement, as recommended by the Planning Commission and subject to plan revisions, and review by the Township Supervisor, required to comply with the planning and engineering reviews, consideration of the Board's recommended elevation modifications at a sub-committee meeting, and the PUD agreement revisions identified by John Gaber; a modified plan will also be needed to attach to the PUD agreement illustrating and

incorporating the discussed changes. The required revisions must be completed prior to submitting a site plan, second by Trustee Heath.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**           None

**Motion Approved**

**B. Five Mile Road Booster Station Improvement Bid**

Motion by Clerk Hillebrand to award the bid for the Five Mile Road Booster Station Improvements, Parallel Transmission Water Main to Lawrence M. Clarke, Inc. for an amount of \$234,123 plus a 5% contingency for a total not to exceed amount of \$245,830, second by Treasurer Banner.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**           None

**Motion Approved**

**C. Five Mile Road Booster Station Improvements – Construction, Engineering and Administrative Services**

Motion by Clerk Hillebrand to authorize the Township Supervisor to execute a contract with OHM Advisors to supply the professional services for the Five Mile Booster Station Improvements referenced in the attached 2017 proposal for an amount not to exceed \$106,800, second by Trustee Heath.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**           None

**Motion Approved**

**D. Professional Services – Beck Road Water District – Storage analysis**

Motion by Clerk Hillebrand to authorize OHM Advisors to provide an analysis of potential storage in the Beck Road Booster Station District in accordance with their proposal dated December 6, 2016 for an amount not to exceed \$8,700, second by Treasurer Banner.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**           None

**Motion Approved**

**E. Professional Services – Police Facility Parking Lot – Design**

Motion by Treasurer Banner to award the professional services for the Public Safety Parking Lot Improvements to Stantec Consulting for an amount not to exceed \$25,000, second by Clerk Hillebrand.

**VOTE:**           **AYES:**           Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**           None

**Motion Approved**

**F. Public Safety – Vehicle Purchases**

Motion by Clerk Hillebrand to purchase two 2017 Ford Police Interceptor Utilities from Signature Ford of Perry, Michigan in an amount not to exceed \$61,074.00, second by Treasurer Banner.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

**G. S.E.M.C.O.G. Annual dues**

Motion by Treasurer Banner to approve the 2017 SEMCOG membership fee in the amount of #3,916.00, second by Trustee Shadko.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

**6. Unfinished Business:** None

**7. Ordinances:**

**A. Introduction of amendment to 53-9 – Animal General Regulations**

- No action taken, sent back to the Township Prosecutor for further review

**B. Introduction of amendment to 67-31 – Domestic Violence**

Motion by Clerk Hillebrand to approve the introduction of Ordinance Amendment §67-31, Domestic Violence, as amended with the addition of paragraph (B), second by Trustee Allen.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

**8. Check Registry:**

**A. In the amount of \$2,852,738.47 for the period of 12/3/16 to 1/6/17.**

Motion by Treasurer Banner to approve the check registry in the amount of \$2,852,738.47 for the period of December 3, 2016 to January 6, 2017, second by Trustee Heath.

**VOTE:**        **AYES:**        Nix, Hillebrand, Banner, Heath, Herrmann, Shadko  
                  **NAYS:**        None

**Motion Approved**

**9. Board Communication & Reports:**

**A. Robert R. Nix, II** – reported that the former Scott Prison property project closed on December 29, 2016 after REDICO decided to pull out of the project. He also thanked Trustee Shadko and Treasurer Banner for their continued efforts in regards to the landfill issues; currently a third party monitoring system for the methane gas on-site and the odor off-site is trying to be created.

**B. Sue Hillebrand** - reported that each Board member needed to sign and return the updated Ethics Policy Disclosure Statement that was before them tonight. She also informed the Board of the updated information to be placed in the Trustee Book including the 2017 Township meeting schedule, the 2017 Township holiday schedule, an updated roster and the Township Land Inventory report.

**C. Marjorie Banner** – reported that the steel beams have been delivered to the School House to further the renovation process. She also noted that the Thayer’s gardens have already been three quarters reserved and that the Historic District Commission will be in attendance at the Fireman’s Ball this year.

**D. Richard Allen** – No Report

**E. Symantha Heath** – reported that ZBA did not meet this month and that the Communication sub-committee would be meeting this week to discuss ways to improve citizen outreach.

**F. Mindy Herrmann** - Absent

**G. Fred Shadko** – reported that he attended the Washtenaw County Solid Waste meeting; at this time, no expansion has been indicated in the plan currently being developed. He also attended an on-site meeting with the DEQ and their Chicago consultants regarding the landfill issues and was happy to see the progress being made to eliminate the odor by placing a new flare on the North side of the landfill.

**H. Chip Snider** – reported that the Township has a Supervisor that is very knowledgeable and involved with projects at the Federal, State, and local levels. The Township also has a newly formed Social Media sub-committee that currently does not have a working budget; to allow this committee the funds needed to implement new ideas it is suggested that the Township renegotiate their current lobbyist retainer to a project-by-project basis, drastically reduce the monthly retainer fee, or separate from the current lobbyist by invoking the Township’s engagement agreement.

**10. Any other business for the Board of Trustees: None**

**11. ADJOURN:** There being no further business, the meeting adjourned at 9:13 p.m.

**Respectfully submitted:**



**Sue A. Hillebrand, M.M.C.**

**Approved: 2/16/2017**